

Guide To Opening Orders ONLINE

Community Phone Numbers
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Our company goal is to maximize your performance by providing exceptional products and services that facilitate and expedite the closing process. From your first contact with a Lawyers Title representative, to the closing of your transaction, our mission is to provide a fully responsive, problem-solving environment that ultimately makes you successful.

We don't succeed until you succeed.

ClosingLink 2.0
POWERED BY LAWYERS TITLE

FLEXIBITILY
SCALABILITY
RELIABILITY

Lawyers Title

1. Go to www.Iticsd.com
2. Scroll down and click on the **ClosingLink 2.0** box

Lawyers Title

Login

Username

Password

[Forgot your password?](#)

3. Log in to your account using your username and password. If you do not have a username, please contact your Lawyer's Title Sales Representative to set up an account.

Lawyers Title

Transaction Summary
113 Open Files | 383 Closed Files | 378 Cancelled Files

Dashboard Search New Title New Escrow

Change Username

Username

Password

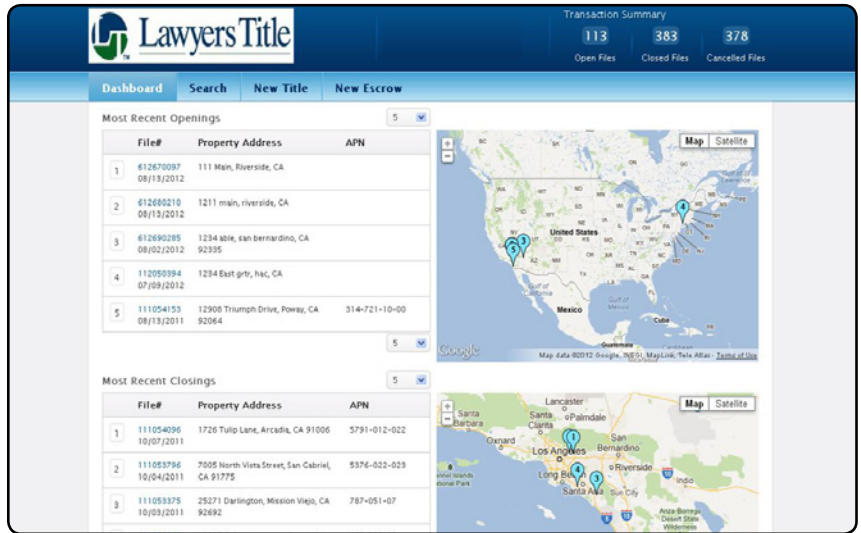
* Indicates Required Field

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4. You can change your Username and Password, then select Update (or Skip this step)

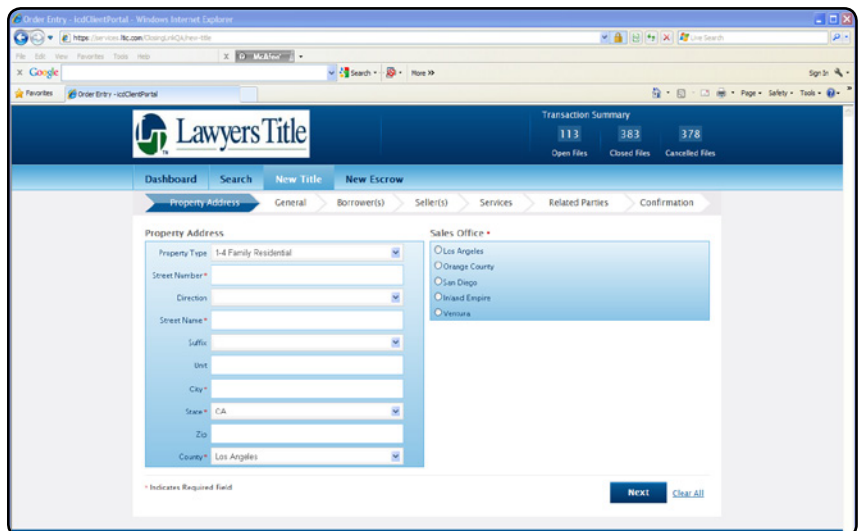
Continued on reverse side...

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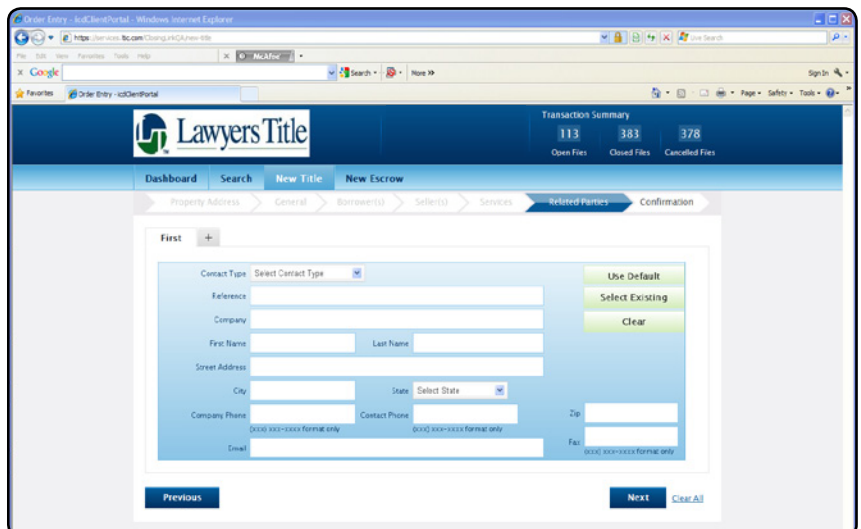
5.
 - To open a Title Order, click on **New Title**
 - To open an Escrow **and** Title Order, click on **New Escrow**

Please note: It is not necessary to open a title order for the same property if you have already opened an escrow order for this transaction.



6.
 - For Title Only orders: Fill out the **Property Information** and select the Sales Office you are opening the order with. Click **Next**.
 - Fill out the **"General Info"** section and proceed to the next tab by clicking the **Next** button.

Please note: your reference number is a field where you can assign your own information to help you keep track of the order.



7. Proceed to **'Related Parties'** screen. Once you select **Next**, the order is received and you will be provided a file number.